

# FREQUENTLY ASKED QUESTIONS

## **GENERAL**

### **What does BrainGain Magazine have to do with NAVB?**

BrainGain Magazine collaborates with NAVB to organize the International program. BrainGain Magazine provides administrative support and NAVB is wholly responsible for reviewing applications and providing all academic content for the program.

### **Who is eligible for the program?**

Anyone who is interested in filmmaking, over the age of 18, proficient in English and has completed their secondary school (high school) education.

### **What are the 2019 dates for the program?**

The program will take place between November 10<sup>th</sup> and November 23<sup>th</sup>.

### **What is the program fee and what does it cover?**

The program costs € 3500. It covers:

- Tuition fee
- Transfers to and from the airport
- Two-week public transportation card
- State of the art filming and editing equipment
- Accommodation in Amsterdam and at a short distance from the school
- Breakfast and lunch
- 4 x group dinner
- Extra-curricular activities and sightseeing program

Not included:

- Insurance
- Visa fees
- Airfare
- Dinner (except group dinners included in the extra-curricular activities program).

**Are scholarships available for the program?**

Currently, there are no scholarships available for the program.

**Is it mandatory to stay at the provided accommodation?**

Your program fee covers the cost of accommodation. NAVB provides a double room, which will be shared by two participants of the course.

**How many students participate in each session of the program? From which countries can students apply?**

At NAVB we provide our students with personal attention. We limit the number of students per class, enabling our teachers to provide each individual with attention and guidance they deserve. Students from around the world can apply to the program. At the moment, the sessions will have fifteen to a maximum of twenty students each.

**Can I arrive late and/or leave early for the program?**

We strongly advise all course participants to arrive on the first day of the program in order to get the most value out of the experience.

**When will we receive the program agenda/schedule?**

You can see the program itinerary on our website. A detailed course guide, including general information about the city, the academic program, course schedule and extra-curricular program will be provided to all course participants upon registration.

**Do I need insurance?**

Yes, you will need to arrange your own international travel insurance as per the requirements of the Embassy of Netherlands in your country.

**Where can I use my public transport card?**

The public transport card provides students with unlimited access to all public transportation in the city, including metros, busses and trams, during the length of their stay.

**What can I do in my free time?**

Students have the option to explore the city after the planned activities. NAVB provides a course guide that includes suggestions on activities that students can undertake on their free time.

### **How is my day going to be divided?**

All students must be in class from 10am-4.00 pm. The evenings include planned activities around the city. However, students will be free post 9:30-10:00pm every day.

### **What is included in my accommodation?**

Students will share a double room. The rooms are fully furnished and include their own private toilet and shower.

Breakfast is included.

The hostel provides the following services:

- 24h service
- A&O lounge
- Billiards
- Bus parking
- Bicycle hire
- ATM
- Guest kitchen
- Hotel bar
- Table soccer
- Kids' corner
- Lobby TV
- Meeting rooms
- Parking
- Snacks
- Wi-Fi / internet
- Washing machine

### **What facilities are available near my accommodation?**

The hostel is located at a walking distance of the NAVB campus. Right near the building, students will find the Ajax Amsterdam Arena, the world-famous Endemol TV studios, the Heineken Music Hall, and the Ballorig Children's Play Paradise. Relaxation's just around the corner in Bijlmerpark. The reception and lobby bar are open 24 hours for your convenience. Relax with delicious snacks and refreshing drinks in the lobby, or with a game of billiards or foosball.

### **How safe is the environment?**

The hostel is located in a modern and safe area of the city, at a walking distance from the school campus.

### **What options are available for people with dietary restrictions?**

NAVb will take all dietary needs into consideration. Upon request, NAVb will provide vegetarian, vegan, Halal, Kosher or any other requested meals. Please make sure that you include your dietary requirements in your application form.

## **TRAVEL**

### **Are flight tickets included in the payment?**

No, flight tickets are not included in the package. You will have to make individual travel arrangements.

### **How do I apply for a visa? What kind of visa should I get?**

Depending on the passport you hold, you may need to apply for a Schengen visa. Check with the Embassy of Netherlands in your country for more information. As a general rule of thumb, you should give yourself ten business days for the visa to be processed.

### **When will my visa letter be issued?**

The visa letter will be issued once registration is complete and fees have been paid.

### **What happens if my visa gets rejected?**

Your money will be refunded, with a deduction of 100 euros for registration.

## **APPLICATION**

### **How do I apply for the program?**

Students apply for the program online. Applicants will need to provide proof of successfully completing their secondary education and English proficiency. They also have the option to provide a link to their C.V. or portfolio.

### **What is the program admission deadline?**

The program admission deadline is October 10th.

### **When will I find out if I have been admitted to the program?**

You will be informed in three working days after you submit your application.

### **How do I know that you have received my application?**

We will send you a confirmation email once we have received your application. You can also check the notifications on your dashboard.

### **Can I borrow equipment during the course?**

Yes. You will have access to equipment provided especially for the program. The cameras available include the Canon XF100 Pro HD and the Canon XF100. All students will use Adobe Premiere Pro to edit their films. The software is already installed on the AFS lab computers..

Canon XF100 Pro HD:

- Captures images of 1920X1080 full HD at 50Mbps.
- Is light-sensitive.
- Has infrared recording which can help with filming in minimum light.

Canon XF100 is

- Very user friendly.
- Comfortable to hold and set up.
- The perfect choice to shoot documentaries.

Other than this equipment, you can borrow additional equipment by filling out a form, provided in the brochure.

### **I am having problems with the online application. Whom do I contact for assistance?**

Please refer to the contact us tab. Alternately, you can email us at [afs@braingainmag.com](mailto:afs@braingainmag.com) or call/WhatsApp us at +91 999 961 37 34.

## **COURSE**

### **What is a short film?**

A short film is any film with a running time of 40 minutes or less. However, with the time frame you will have (of 2 weeks), you will likely make a short fiction film ranging from 2 to 5 minutes and a short documentary of around 5 minutes.

### **What is the use of the certificate?**

NAVb is an internationally recognized university. Our International Programs faculty has years of experience providing professional education to aspiring filmmakers. A NAVb certificate will be a welcome addition to the CV of any aspiring film professional.

### **Do other students help us with filming? Are we provided with a crew?**

Students will work in pairs in order to facilitate the filming process and get acquaintance with the different roles during the filmmaking process (DOP, director, editor, soundperson, etc.).

NAVb will not provide you with an additional crew.

### **How should I prepare in advance for the classes?**

- Look up a trailer or scene from your favourite to show during the introductory class. This can also be a YouTube link.
- You could prepare yourself for the Eye film Museum visit by having a look at some of the films/film trailers viewed there.
- Print and sign the quitclaims forms provided in the guide.

### **Do students get their own student coordinator?**

All course participants will be provided with their own student coordinator. These coordinators will mentor them during their stay in the Netherlands and will:

- Welcome all students at Schiphol international airport and provide students with transfers from and to the airport and Amsterdam accommodation
- Provide a city guide and public transportation cards
- Accompany students to all group activities
- Accompany students to recording and editing sessions.
- Assist students during their stay in Amsterdam